



VERIFICATION OF IDENTITY & STATEMENT OF EDUCATIONAL PURPOSE 2024-2025

Please attach necessary documentation. We are unable to process incomplete or unsigned forms.

STUDENT NAME: \_\_\_\_\_
DATE OF BIRTH: \_\_\_\_\_ STUDENT ID: B00\_\_\_\_\_

According to the U. S. Department of Education regulations, you must appear in person and present the following documentation to a Concordia University Texas (CTX) faculty or staff member.

1) One valid government issued photo identification such as, but not limited to: (copied, dated, and signed by the CTX faculty/staff member)

- Drivers license
Photo Identification Card
Military Identification
Passport
Other: \_\_\_\_\_

2) The below signed statement certifying your educational purpose. If you present this documentation in person, this does not need to be notarized, but it must be signed by a CTX faculty or staff member.

If you are unable to appear in person, you must provide CTX with a copy of a valid government issued photo identification and the Notary's Certificate of Acknowledgement (see second page) witnessing you have signed the Statement of Educational Purpose below. Once the Notary's Certificate of Acknowledgement is complete, send the original document to Student Financial Services at the address below.

I certify that I, \_\_\_\_\_, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Concordia University Texas for 2024-2025.

Student's Signature Date
Electronic and typed signatures are not acceptable.

Institutional Officer's Name Institutional Officer's Signature Date

Please contact your Admissions Counselor/Student Central with any financial aid questions.

Student Financial Services
11400 Concordia University Drive
Austin, TX 78726-4141

Student Central Phone: 1.512.313.4700
Student Financial Services Fax: 1.512.313.1670
Email: financialaid@concordia.edu



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STATEMENT OF EDUCATIONAL PURPOSE  
2024-2025**

**Notary's Certificate of Acknowledgement**

**(This document must be submitted with a copy of the valid government issued photo named below)**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me on  
(Printed name of signer)

basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**Please Note:** Per the Federal Student Aid Handbook, "the Department [of Education] **does not authorize the use of online notary services** as an alternative to traditional, in-person notary services." Forms submitted using online notary services will not be accepted.