

Tech Essentials

Concordia University Texas

11400 Concordia University Drive ♦ Austin, TX 78726 ♦ 512-313-3000

University Services

The mission of University Services is to provide and effectively maintain the physical plan, electronic infrastructure and campus security so that Concordia University Texas can accomplish its mission of developing Christian leaders.

University Services Emergency Numbers

Campus Police: **311**

Maintenance, Computer, Network, or Phone: **512-313-HELP**

ID cards & Parking Tags

Request from Campus Police.

www.concordia.edu/police

www.concordia.edu/forms/parkingapplication.pdf

Concordia University Texas (CTX) Accounts

Accesses the network, labs, WebMail, WebCT, Library Online Services and Smarthinking.

CTX ID: B00XXXXXX

E-mail: *firstname.lastname@ctx.edu*

Default Password: *ctx-last 4 digits of CTX ID (example: ctx-5678)*

MyInfo

Provides access to class schedules, grades, billing and financial aid information.

Login: *CTX ID* (case sensitive)

PIN: *sent to CTX e-mail*

If you forget your PIN, try the "Forgot PIN" button on the login page with your CTX ID.

Webmail

Provides student email access for official communication from Concordia University Texas. The university will not send official information to accounts other than your ctx.edu email.

Login: *firstname.lastname@ctx.edu*

Password: *CTX account password*

WebCT

A course management system allowing online course interaction.

Login: *Firstname.Lastname* (case sensitive – use capital first letters in name)

Do NOT use the @ctx.edu or @concordia..

Password: *CTX account password*

Library Online Services

Provides access to research databases from internet connection.

Login: *firstname.lastname@ctx.edu*

Password: *CTX account password*

SmarThinking

Provides online tutoring for all Concordia students.

Login: *firstname.lastname@ctx.edu*

Password: *CTX account password*

Helpdesk Contact Information

All maintenance and technology issues.

1. Knowledge Base: www.concordia.edu/helpdesk > Knowledge Base.
2. Website: www.concordia.edu/helpdesk
3. Email: helpdesk@concordia.edu
4. Call: *ext. 3-HELP or 512-313-HELP.*