



DEVELOPING CHRISTIAN LEADERS

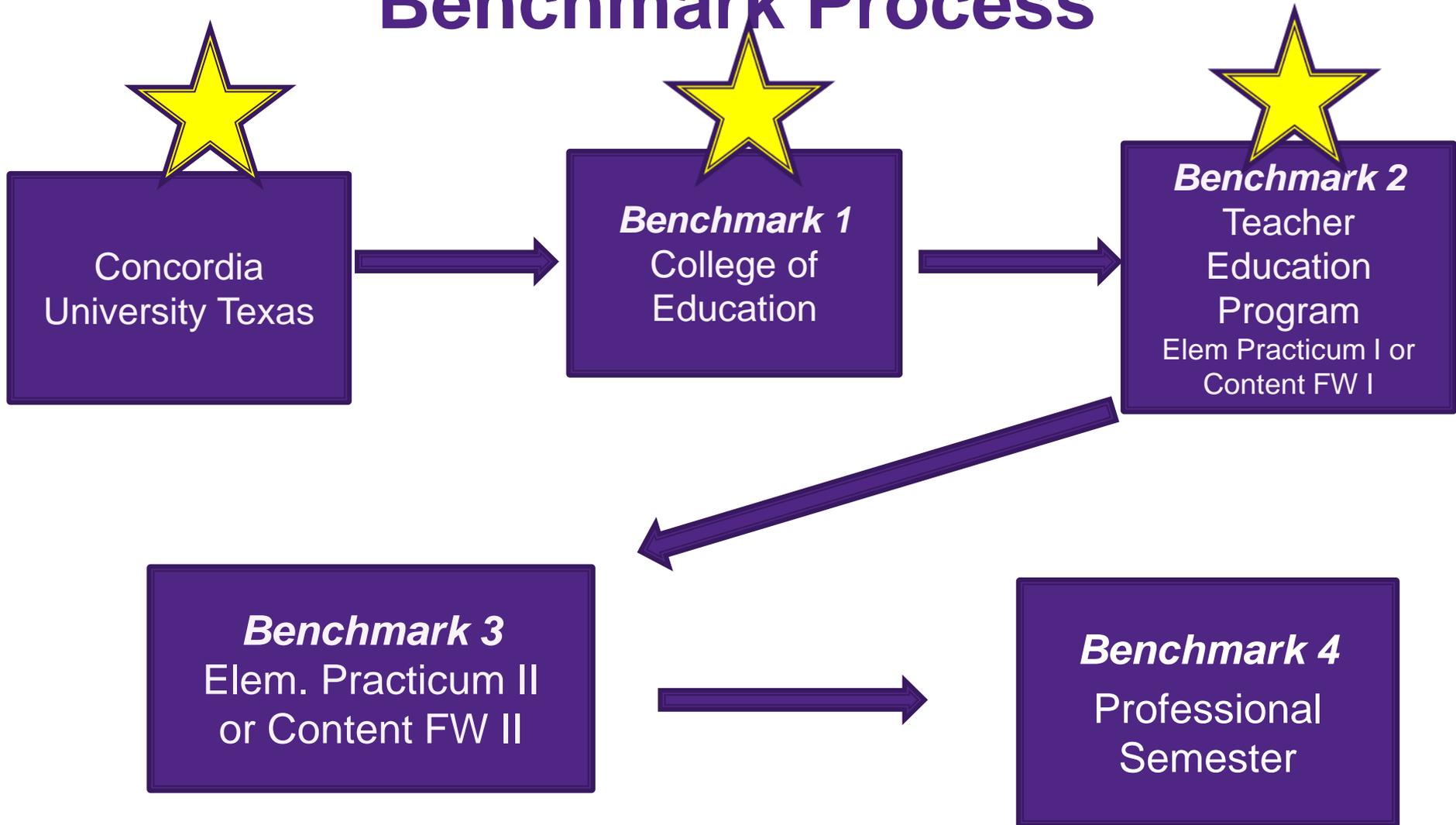
College of Education

Benchmark Process

Teacher Education
2020-2021

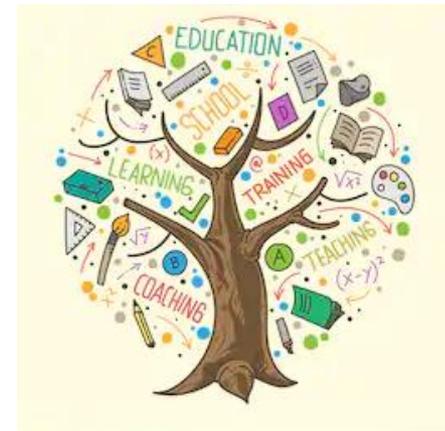


Benchmark Process



Benchmark Tips

- Start Now
- Submit documents when completed
- Check BBL regularly
 - Incomplete applications cannot be processed and will need to be resubmitted
 - Emails and conversations \neq uploading documents into BBLearn
 - Every column needs a **score**
- Maintain high Standards for teacher Dispositions in all classes



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Benchmark Tips

- All submissions must be **PDFs**
 - No JPEG or GIF
 - No Word Documents

Link for freeware to create and how to merge PDF's

<https://www.pdfforge.org/pdfcreator>

<https://pdfmerge.w69b.com/>

<https://pdfsam.org/pdf-merge/>

Fall Senior Year Benchmark

4

Benchmark 4

Preliminary Acceptance by Week 4 deadline

- Enrolled in Practicum II
- Upload Practicum II **Contract**
- Upload Certificates for all **required trainings (completed during EDU 4101)**
 - Dyslexia
 - Educator Ethics
 - Youth Suicide (Awareness and Prevention)
 - Substance Abuse
 - Mental Health

Benchmark 4

Preliminary Acceptance by Week 4 deadline

- Maintain 2.75+ GPA (Overall and Cert. Content)
- Remain in good standing with University & Dean of Students
- Successfully complete 24+ credit hours in certification content area
- Upload Registration form or passing scores TExES PPR and Content Exams (all but STR)
- Complete Application for Admission to Professional Semester via DocuSign – after competing above

Also...within a week of being accepted

- Complete preliminary acceptance letter via docuSign

Benchmark 4

Full Acceptance and Eligible for Clinical Teaching by End of Semester Review

- Successfully complete required practicum II courses including fieldwork hours
 - EC-6 or 4-8 interdisciplinary (4 courses) - minimum of 80 hours
 - Content Curriculum (1 course) - minimum of 45 hours
- Upload Documentation
 - Log of hours (signed & scanned to PDF)
 - Reflections (combined into one PDF)
 - Observation form by professor (minimum of one per course)

Benchmark 4

Full Acceptance and Eligible for Clinical Teaching by End of Semester Review

- Successfully complete all coursework needed for degree completion besides Clinical Teaching
- Pass TExES Exams
 - PPR
 - Content
 - STR (EC-6 and 4-8 Core; ELAR 4-8 and ELAR/SS 4-8)

What if Benchmark 4 is Denied?

- Use the spring semester to complete Benchmark 4 requirements
- Complete clinical teaching in the next fall or graduate without certification



Fall Junior Year Benchmark

2

Benchmark 2

- Pass Introduction to Education and upload
 - FW Log & Evaluation from Intro to Ed
 - FW Reflections from Intro to Ed
- Maintain GPAs 2.75+ (Overall and Content)
- Be in **good standing** with University & Dean of Students
- Be exempt or complete **Basic Skills** requirement (MTH/ENG)
- Complete at least 12 **content** hours (or 15 content hours if seeking math or science certification)
- Submit test prep scores showing **75%+** overall on Content Practice Exam with no area below 60 in monitored setting (see TE website for test dates) – Remember: 240 Tutorials must be completed prior to taking full length practice exam

Benchmark 2 Continued

- Request Recommendations - send form to
 - 1 Content Prof (MTH, SCI, HIS, ENG)
 - 1 Education Prof (Antrim, Meineke, Trovall, Strihan, Helms, Palomino)

(These come directly to Teacher Education from the recommender)
- Complete Interview with College of Ed faculty
 - Sign up via Sign-up Genius
 - Dress professionally
 - Be prepared to discuss
 - interests
 - strengths
 - views about teaching
 - Upload committee responses to BBLearn
- Complete Application for Admission to Teacher Education Program - via DocuSign – make sure all items are complete before submitting application

Access to 240 Tutoring

- Email Dr. Hannah Meineke or Professor Carol Trovall and request access when you are ready to take a test or work on tutorials (at least 5 hrs./WK).
- You will receive an email invitation to join. Whether it is a new account or a reactivated account you must accept the invitation in the email to access 240.
- Make sure to use your CTX email address to log in.
- Your access will be removed on the last Wednesday of the month if you have not logged in for two weeks.

Spring Junior Year Benchmark

3

Benchmark 3

Preliminary Acceptance by Week 4 Deadline

- Taking EDU 4101
- Taking Practicum I
 - EC-6 Concentrations
 - ECE 3320
 - EDU 3326
 - Core Subjects 4-8 & Content Concentrations (all level)
 - RDG 3342

Upload **Practicum I Contract** to benchmark course

Benchmark 3

Preliminary Acceptance by Week 4 Deadline

- GPA **2.75+** (Overall and Cert. Content)
- In **good standing** with the University and approved by Dean of Students
- Proctored Exam Scores (by week 4)
 - Content Exam – 80% overall with no single subtest lower than 75%
- Complete Application for Admission to Practicum II via DocuSign – after competing above

Benchmark 3

Full Acceptance and Eligible for practicum II by End of Semester Review

- Released for PPR and Content on approved exam in a proctored setting – See dates and details on TE website
 - PPR - 90%
 - Content – 90% overall with no single subtest lower than 85%

Benchmark 3

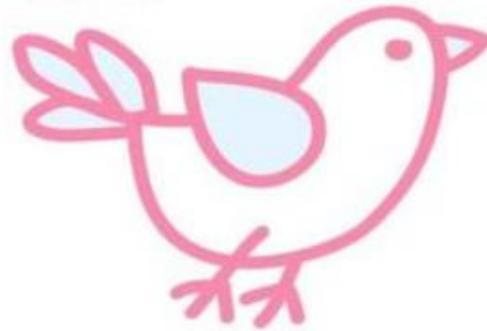
Full Acceptance and Eligible for practicum II by End of Semester Review

- PASS EDU 4101 and Practicum I courses
- Upload Practicum I Documentation (ALL PDF's)
 - Time log
 - 45 hours Literacy in the Content Area
 - 60 hours for Primary Practicum
 - Lesson Observation by prof (minimum of 1 per course)
 - Reflections including reflection on first 15-day videos (PDF, All one doc)

What if Benchmark 3 is Denied?

- Postpone Practicum II Courses until available (most likely the following fall)
- Complete any outstanding coursework etc. in the fall & spring semesters

TEACHING IS HARD
BECAUSE IT
MATTERS



Pink Tulip
Creations

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