



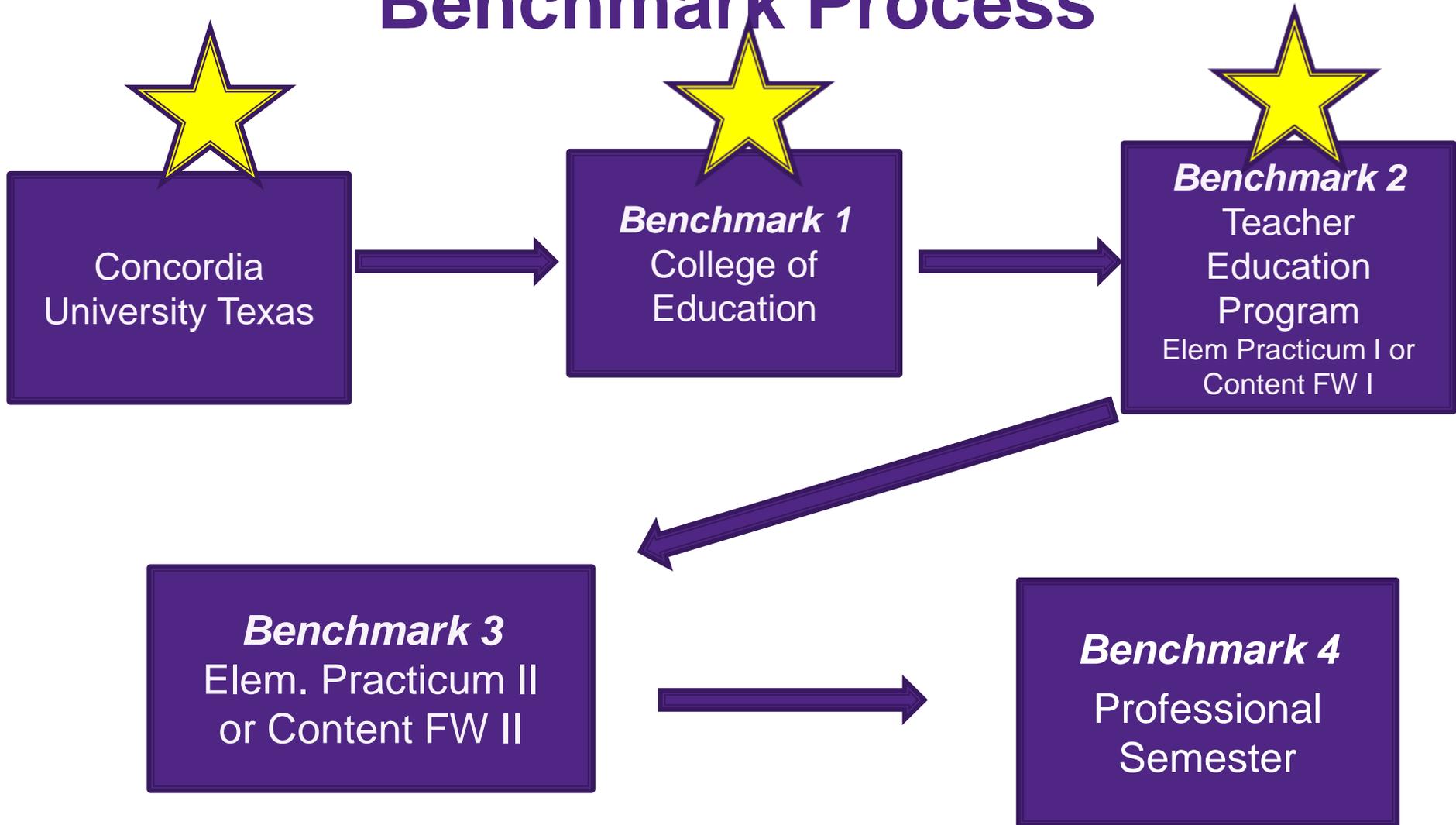
DEVELOPING CHRISTIAN LEADERS

College of Education

Benchmark Process

Teacher Education
2021-2022

Benchmark Process



Benchmark Tips

- Start Now – Due end of Week 4
- Submit documents when completed
- Check BBL regularly
 - Every column needs a **score**
 - Submit Application via DocuSign after everything is scored
- Plan out proctored exams (calendar in dates)
- Maintain high Standards for Teacher Dispositions in all classes



Benchmark Tips

- All submissions must be **PDFs**
 - No JPEG or GIF
 - No Word Documents

Download a PDF scanner to your phone if you do not have one

Google “Combine PDF freeware” if you cannot combine documents into a PDF

Benchmark 3

- Apply spring junior year while taking
 - *Practicum I
 - EDU 4101
- Two-step process
 - Contingent by week 4
 - Full acceptance by end of semester

Benchmark 3

Contingent Acceptance by Week 4

- GPA **2.75+**
- In Good Standing
- Practicum I Contract
- Test Prep Requirement
 - **Content – All subtests 75% or better**
- Application: Complete & upload application with status “Application **Completed**” by week 4

Benchmark 3

Full Acceptance and Eligible for practicum II by End of Semester Review

- Test Prep – Released to take Content and PPR
 - PPR - 85%+ (one PDF)
 - Content – 85%+ on all subtests (one PDF)
- PASS EDU 4101 & Practicum I courses
- Practicum I Documentation
 - Time log (DocuSign)
 - Lesson Observations (PDF)
 - Fieldwork Reflections (PDF, All one doc)

What if Benchmark 3 is Denied?

- Postpone Practicum II Courses until available (most likely the following fall)
- Study & complete outstanding coursework etc. in the fall & spring semesters



Benchmark 4

- Apply fall senior year while taking
 - *Practicum II
 - LDR 4101
- Two-step process
 - Contingent by week 4
 - Full acceptance by end of semester

Benchmark 4

Preliminary Acceptance by Week 4 deadline

- Upload Practicum II **Contract**
- Upload Certificates for all **required trainings (completed during EDU 4101)**
 - Dyslexia
 - Educator Ethics
 - Suicide Prevention
 - Substance Abuse
 - Mental Health

Benchmark 4

Preliminary Acceptance by Week 4 deadline

- 2.75+ GPA
- Good Standing
- 24+ credits – certification content area
- Registered for or passed PPR & Content Exams (all but STR)
- Completed Application
- Signed preliminary acceptance letter

Benchmark 4

Full Acceptance and Eligible for Clinical Teaching by End of Semester Review

- Successfully completed required practicum II course(s)
- Documentation
 - Log of hours (DocuSign uploaded as PDF)
 - Fieldwork Reflections (all one PDF)
 - Signed Observation forms by professor
 - First 15 Days video reflections (all one PDF)

Benchmark 4

Full Acceptance and Eligible for Clinical Teaching by End of Semester Review

- Successfully completed all coursework needed for degree completion besides Clinical Teaching
- **TEXES Exams**
 - PPR – Upload passing score report from Pearson
 - Content – Upload passing score report from Pearson (all subtests)
 - STR – Released (85% with 3 or 4 on CR) – Upload DocuSign with Practice Test Score Report attached (only EC-6 and 4-8 Core; ELAR 4-8 and ELAR/SS 4-8)

What if Benchmark 4 is Denied?

- Use the spring semester to complete unmet Benchmark 4 requirements
- Complete clinical teaching in the next fall or graduate without certification



240 Tutoring

- No longer supporting EC-6 291 exams -must complete tutorials and take tests in 391
- Unused accounts are deactivated monthly
- Email Hannah Meineke or Carol Trovall for access
- Log in via email invitation to access reactivated account first time



**Plan your work for today and
every day, then work your
plan.**

Margaret Thatcher



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