

## First Evaluation Form (to be completed by Intern Mentor)

<b>Name of Intern</b>	<b>Congregation, Location</b>
Please complete and share with Intern prior to Intern Supervisor's visit.	
<b>Notation: 1 = strong; 3 = average; 5 = weak</b>	Comments
Overall level of self-confidence	
Ability to handle criticism, job pressures, use good judgment	
Understanding of and commitment to role/philosophy of DCE	
Able to grasp/work within congregational structures	
Able to initiate/work on own	
Uses time appropriately	
Relates to people in a warm, helpful way	
Able to motivate people of various ages	
Able to plan (assess needs, set goals, follow through, evaluate)	
Team worker: clarifies expectations, shares information	
Christian Educator: can select curriculum, develop PR, recruit	
Able to train/support volunteers	
Teacher: can diagnose needs, prepares, can discipline, involves others	
Able to initiate home visits	
Youth minister: motivates, involves others, realistic goals	
Work with Boards: encourages discussion, provides direction	
Willingness to counsel	
Worship resource: children's sermons, leads devotions	
Appearance and dress	
Other special gifts (music, drama, athletics)	

A. Key learning's of Intern during the initial months of the Internship:

B. Areas to focus on during the coming weeks and months:

C. Issues/concerns needing discussion with a DCE Program Director or Intern Supervisor:

D. Other important observations, thoughts worth sharing:

\_\_\_\_\_  
Signature of Congregational Mentor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of DCE Intern

I have read through and discussed the above evaluation form with my mentor.