



## **Testing Center**

The Testing Center in Cedal Hall, Room C209 was created to provide necessary testing accommodations for students with disabilities. This will be the priority use for the testing center. To use the testing center, students who receive testing accommodations, contact the Manager of the Academic Support Center (Rhea Ann Spiegel) to schedule a time to take their test (preferably 3 days in advance) and then convey that information to their professor. Professors can email tests to the Manager of the Academic Support Center, the Director of the Academic Support Center (Ruth Cooper) or drop tests off to them along with any special testing instructions. The Manager will proctor the test and will make arrangements with the professor to return the test in a timely manner.

Due to space, equipment and personnel restrictions, the Testing Center will not be available for any other types of testing.

### Contacts:

Manager of the Academic Support Center – [rheaann.spiegel@concordia.edu](mailto:rheaann.spiegel@concordia.edu) or 512-313-4302.

Director of the Academic Support Center – [ruth.cooper@concordia.edu](mailto:ruth.cooper@concordia.edu) or 512-313-5031.