

Hello,

Welcome to Concordia University Texas!

Concordia University Texas is honored to support first responders as you work to keep our community safe and healthy during this time of COVID-19. We've opened our Residence Halls for our Austin-area first responders as a comfortable safe-haven to rest. Concordia short-term housing is not a designated isolation place for a person under investigation, being monitored, or COVID positive. If you have been directed to isolate by a medical professional, we are unable to secure your reservation. We pray that our humble room offerings can be a place of peaceful rest and comfort during these times of uncertainty. We invite you to take a nature walk on our campus or on the public preserve trails while practicing social distancing. We feel privileged to support our local first responders as you work selflessly for our community.

Please refer back to the website for resources: www.concordia.edu/firstresponder

Any questions or concerns about your stay on campus, please contact:

Naomi Brittain 512-313-5603 or scheduling@concordia.edu.

After business hours, please contact our On-Call Resident Assistant (RA):

(512) 222-8972.

Thank you for your service and dedication to our families, friends, and neighbors.

-Concordia University Texas

Campus Reservation Policy

Please refer to the [policy on our website](#) for any questions about the campus policies, procedures, and other details.

Check-in Procedure

Please check into your room after 1 pm on the first day of your reservation.

Your room number is: _____

Check-In Box Code: _____

1. When you arrive on campus, you will go through the guard gate.
 1. If the gate is down, check in with Campus Police.
 2. If the gate is up, continue through the gate.
 3. Turn right on Killian Dr. - this road ends with H1 and H2 on the left.

2. Park in Lot D in front of the Residence Halls. Follow directional signs on campus, or refer to the campus map provided on the website.

3. The Check-In lockbox containing your keys is in the middle of the right section of the Residence Halls, building H2. There will be a directional sign posted.

4. Use the code (listed above) to gain access to the Check-In Box.

1. Inside the box, you will find an envelope with your name on it which will contain your room key, external building access key card, and a parking pass.
2. The key card will give you access to the external doors of the residence halls and the front main gate of the campus. Please keep this envelope for the check out process.
3. The parking pass should be displayed on the dash of your car. There is also a map of campus on the backside.
4. Additionally, there is a link to a map of the residence hall on our resource page.

5. Use the key card to enter the residence hall. Room numbers are posted on the outside of the doors and way-finding signs are posted in the halls. Inside your room, you will find toilet paper, soap, and a trash bag. Make yourself at home.

6. At this time we are only capable of housing first responders through May 31, 2020. When you anticipate the end of your stay, please complete the [checkout form](#) listed on the website.

Get Temporary Campus Safety Alert Messages

Opt-In to CTX Safe by texting "CONCORDIA" to 237233. You can opt-out at any time.

WHAT TO BRING	WHAT IS PROVIDED IN THE ROOM
<ul style="list-style-type: none"> - Personal Toiletries - Linens/ Bedding - Bath Towels - Hand Towels - Small Lamp (optional) - Snacks/Drinks (optional) - TV/Personal Electronics (optional) - Laundry Detergent (a laundry room is available) - Disinfecting Cleaning Supplies (i.e. Lysol wipes, disinfecting spray, etc. - ***Please leave any PPE or job-related gear in your vehicle 	<ul style="list-style-type: none"> - Bed - Dresser - Closet - Desk and chair - Mini Fridge - Microwave - Private bathroom - Toilet paper - WiFi - Trash Bags - Hand Soap

Important Contacts

Campus Facilities Liaison-512-658-6949

- Heating or cooling issues
- Plumbing issues

On Call/ After Hours- 512-222-8972

- After hours check-in
- Locked out of your room or building
- Supply needs (toilet paper, soap, etc.)
- After hours check out questions

Reservation Contact- 512-313-5603

- Registration questions
- Check In and Check Out questions

Campus Police 512-313-3311
