

# Transfer Course Approval Form



Name:  I.D. #:  Current Date

Program:  Declared Major:  Advisor:

For this course I plan to attend:  during the   
College or University Name

The Courses I Plan To Take:  
(Course Number and Title)

Num. & Title	<input type="text"/>
Num. & Title	<input type="text"/>
Num. & Title	<input type="text"/>
Num. & Title	<input type="text"/>

To Replace CTX Course(s):  
(Course Number and Title)

Num. & Title	<input type="text"/>
Num. & Title	<input type="text"/>
Num. & Title	<input type="text"/>
Num. & Title	<input type="text"/>

I understand and agree to the following:

1. I will provide an official transcript from the institution where courses are taken which indicates all courses attempted along with final grades in all of those courses.
2. Lower level courses from another institution cannot count as upper level courses at Concordia.
3. Courses with a "C" or higher are transferred as "P" (pass) and do not count in the Concordia GPA. Courses in which a grade of "D" or "F" was earned do not transfer to Concordia.
4. At least 45 semester hours must be earned in residence at Concordia University Texas. I have read and will meet all other residency requirements as stated in Concordia's catalog.
5. I will not enroll in more than 18 hours during any given term (fall, spring, summer)-including concurrent enrollment, correspondence, or other forms of enrollment-without the approval of Concordia's registrar.

Student Signature:  Date:

Return form to Student Central or your Student Support Coordinator. To find your Student Support Coordinator, click [here](#).

## For Office Use Only

Approved  Denied

Comments:

Reviewer Signature (if applicable)  Date:

Registrar Office Signature  Date: