



STUDENT NAME: _____

DATE OF BIRTH: _____ STUDENT ID: B00 _____

Are you and/or your parent(s) victims of identity theft?

When the IRS determines that a tax filer has been, or likely was, a victim of identity theft, it will not allow that tax filer to obtain tax information through the use of the IRS Data Retrieval Tool or to receive an IRS Tax Return Transcript until the matter has been resolved by the IRS.

Therefore, if your FAFSA has been selected for verification and you or your parent(s) have been the victim of IRS tax-related identity theft, please follow these steps to obtain the documentation necessary to complete your file.

- ◆ Call the IRS Identity Protection Specialized Unit (IPSU) toll-free number at 800-908-4490.
- ◆ Upon verification of the tax filer's identity, ask the IRS to mail an "alternate paper tax return transcript" also known as TRDBV (Transcript DataBase View) to you.
- ◆ Make a copy of the "alternative paper tax return transcript," write the student's full name and student ID number at the top of the first page, and submit the transcript to Student Financial Services along with this statement signed by the victim of the identity theft:

"I, _____, have been a victim of IRS tax-related identify theft and the IRS has been made aware of this tax-related identity theft."

Handwritten Signature

Date

Please contact your Admissions Counselor or Student Central with any questions.

Student Financial Services
11400 Concordia University Drive
Austin, TX 78726-4141

Student Central Phone: 1.512.313.4700
Student Financial Services Fax: 1.512.313.1670
Email: financialaid@concordia.edu