



INDEPENDENT STUDENT NONTAX FILER INFORMATION 2019-2020

**Please fill out all applicable fields and attach necessary documentation.
Any incomplete forms will be returned to you for completion.**

STUDENT NAME: _____

DATE OF BIRTH: _____ STUDENT ID: B00 _____

SPOUSE NAME: _____

The Free Application for Federal Student Aid asks you, "For 2017, have you (the student) completed your IRS income tax return or another tax return listed in question 33? (see FAFSA question 32).

You indicated on question 32 of your 2019-2020 FAFSA that you (and/or your spouse) are not going to file a tax return.

___ I and/or my spouse was not employed and had no income earned from work in 2017

___ I and/or my spouse was employed in 2017 and have listed below the names of all employers, the amount of income earned in 2017, and whether an IRS W-2 or equivalent document is provided. If it was, I have attached a copy of each W-2 or equivalent to this form.

**You (and your spouse) must sign below certifying that you (and/or your spouse)
will not file and are not required to file an income tax return for the tax year 2017.**

Name	Employer	W-2 Provided?	Wages

Submission of the IRS Verification of Non-filing Letter is now required with this form. You should choose one of the following methods to request an IRS Verification of Non-filing Letter:

- **Online:** Go to www.irs.gov, select "Get Your Tax Record" and request the "IRS Verification of Non-filing Letter." Transcripts are available in real-time in PDF format which can be printed and submitted as a hard copy or submitted electronically to Student Financial Services.
- **Phone:** Call 1.800.908.9946 to submit your request using an IRS automated process. Allow 5-10 business days after request is submitted.
- **Mail:** Submit IRS Form 4506T (available from IRS website). Allow 30 calendar days from the time the IRS receives the request.
- **Mobile App:** Download **IRS2Go** mobile app available from iTunes and Android Marketplace. Use the "Tax Records" to submit transcript request. Allow several business days after submitted.

Student's Signature

Date

Spouse's Signature

Date

*** If you answered question 32 incorrectly and you (and/or your spouse) filed a 2017 tax return,
please log into your original 2019-2020 FAFSA and correct question 32. ***

Please contact your Admissions Counselor/Student Central with any financial aid questions.

Student Financial Services
11400 Concordia University Drive
Austin, TX 78726-4141

Student Central Phone: 1.512.313.4700
Student Financial Services Fax: 1.512.313.1670
Email: financialaid@concordia.edu