



**VERIFICATION OF IDENTITY &
STATEMENT OF EDUCATIONAL PURPOSE
2023-2024**

**Please attach necessary documentation.
We are unable to process incomplete or unsigned forms.**

STUDENT NAME: _____

DATE OF BIRTH: _____ STUDENT ID: B00_____

According to the U. S. Department of Education regulations, you must appear in person and present the following documentation to a Concordia University Texas (CTX) faculty or staff member.

1) One valid government issued photo identification

(copied, dated, and signed by the CTX faculty/staff member)

- Drivers license
- Photo Identification Card
- Military Identification
- Passport
- Other: _____

2) The below signed statement certifying your educational purpose. If you present this documentation in person, this does not need to be notarized, but it must be signed by a CTX faculty or staff member.

If you are unable to appear in person, you must provide CTX with a **copy of a valid government issued photo identification** and the Notary's Certificate of Acknowledgement (see reverse side) witnessing you have signed the Statement of Educational Purpose below. Once the Notary's Certificate of Acknowledgement is complete, **send the original document** to Student Financial Services at the address below.

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Concordia University Texas for 2023-2024.

Student's Signature

Electronic and typed signatures are not acceptable.

Date

Institutional Officer's Name

Institutional Officer's Signature

Date

Please contact your Admissions Counselor/Student Central with any financial aid questions.

Student Financial Services
11400 Concordia University Drive
Austin, TX 78726-4141

Student Central Phone: 1.512.313.4700
Student Financial Services Fax: 1.512.313.1670
Email: financialaid@concordia.edu



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Notary's Certificate of Acknowledgement

(This document must be submitted with a copy of the valid government issued photo named below)

State of _____

City/County of _____

On _____, before me, _____
(Date) (Notary's name)

personally appeared, _____, and provided to me on
(Printed name of signer)

basis of satisfactory evidence of identification _____
(Type of government issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

(Notary signature)

My commission expires on _____
(Date)

Please Note: Per the Federal Student Aid Handbook, "the Department [of Education] **does not authorize the use of online notary services** as an alternative to traditional, in-person notary services." Forms submitted using online notary services will not be accepted.