

MEMO OF UNDERSTANDING:

MASTER OF EDUCATION IN EDUCATIONAL ADMINISTRATION

As a graduate student of Concordia University of Texas, I have requested to complete my Master of Education in Educational Administration degree and to pursue State of Texas Principal certification being as part of my degree.

In order to obtain Principal Certification I understand that I must meet the following requirements:

1. Apply and be accepted into the Principal Certification program at Concordia University
2. Successfully complete all Concordia University Educational Administration Benchmarks
3. Pass the State Principal exam (068)
4. Successfully complete the Practicum (EDAD 5156) at a TEA-approved, on-ground campus in Texas under the guidance of a state-certified mentor (administrator/principal) with at least three years of administrative experience
5. Obtain a Master's Degree

Printed Name of Student

Banner #

Signature of Student

Date

For Concordia University Texas

Date